

NATIONAL ASSOCIATION OF BIOLOGY TEACHERS
OUTSTANDING BIOLOGY TEACHER AWARD PROGRAM

— Recommendation Letters —

Please have letters mailed to: Kevin Collins, Science Coordinator
State Department of Education
650 West State Street
PO Box 83720
Boise, ID 83720-0027

Please ask four (4) individuals to write letters of recommendation on your behalf. These individuals should be uniquely qualified to evaluate your teaching effectiveness. The recommendations must be mailed to the OBTA Director at the above address.

The letters of recommendation should comment on the following characteristics of the candidate:

1. Teaching Ability — What techniques does this teacher employ in his/her course?
2. Cooperativeness — How does this teacher cooperate in the school program and/or other academic areas?
How does he/she cooperate in community affairs?
3. Inventiveness — What new ideas does this teacher use in teaching? What new methods/materials (particularly appropriate for students) has the teacher developed?
4. Initiative — Be specific. Has failure stopped this teacher? Does this teacher adapt his/her methods to new situations?
5. Student-Teacher Relationship

- It is suggested that the candidate obtain letters of recommendation from a colleague, administrator, parent, and former student. These letters should be sent directly by the recommending person to the OBTA Director and not collected by the applicant.

- Statements by the recommending person must be specific. These should give specific examples to support general statements such as “has good work habits” or “is an excellent teacher,” etc.